



## Renewal For Certification of BIODYNAMIC® Traders

### Name of Organization:

#### 1. Certification Renewal – Select one option

I wish to continue my certification with Demeter Association, Inc. I am submitting this Update Form along with the following **required** form.

#### Signed Terms of Agreement

Note: The Terms of Agreement is updated this year and will be effective upon submitting your renewal for certification. Language that was included in this form was moved to the Terms of Agreement – such as agreement to abide by the Policies and Procedures Manual and the Demeter Standards. The TOA also now refers to a new document – the Demeter Sanctions Catalog. This document details what actions Demeter takes when a Biodynamic standard is not met. While the document is new, the actions are not. The purpose of the document is to cultivate transparency and understanding around the certification process.

*Once we receive your renewal, Demeter USA will email you an invoice detailing the fees due for certification that includes online payment options. If international funds are involved, Demeter can arrange a currency exchange payment option from CAD or Euros.*

*We will contact you about setting up your records audit.*

#### -- OR --

I do not wish to continue Biodynamic® certification with Demeter Association. I am notifying Demeter of my intent to withdraw from the certification program and surrender all certifications with Demeter. I understand that the organization may no longer represent, label, or sell products using the registered certification marks Demeter® and/or Biodynamic®. I understand that to successfully withdraw and not receive a Notice of Noncompliance, licensing fees for the past calendar year's sales are due per the Demeter Fee Schedule and Terms of Agreement.

Confirmation of past calendar year's sales (including value of all remaining inventory of labeled products yet to be sold) – See Step 2.

*Demeter USA will invoice you for your final licensing fee due for 2025 and 2026 sales that will include an online payment option. If international funds are involved, Demeter can arrange a currency exchange payment option from CAD or Euros.*

## 2. Reporting Gross Sales of Certified Production

**Annual Licensing Fee:** Total gross income on Demeter USA certified products (January 1 - December 31, 2025). A *minimum licensing fee of \$200 is due in the event of low or no sales. \$50,000 maximum licensing fees.*

**Traders:** Total gross income on sales of Demeter USA certified product: \$

## 3. General Information Update

All communications about certification matters are directed to one main contact email address. This main contact will be responsible for distributing correspondence to the appropriate individual(s). This applies to all outgoing emails from Demeter including invoices, renewals, inspection reports, general communication, and follow-up from inspection needs. We can add an email address for sending invoices in addition to sending them to the main contact. Let us know below if you wish to have a different public facing contact for general inquiries.

Any authorized contact from your organization is welcome to email the Demeter office or your Certification Specialist with questions or concerns.

Provide the name of your One Main Contact	
Current email address of the Main Contact	
Current phone number for the Main Contact	
Additional accounting email address	
Additional public facing contact for general inquires	
Additional public facing email address	

Provide current Mailing address (Street, City, State, Zip)

## 4. Update Current Application Information

I am seeking to **add** the following scopes to my existing Biodynamic® certification:

Co-Processor

I wish to add new products and/or facilities to my certification. I understand that no product can be sold, labeled, or represented as Biodynamic® until an inspection has been conducted and Demeter has certified the product and/or facility.

[New Product and/or Facility:](#)

I will contact Demeter – I need more information to determine if I need to add an additional scope to my current certification (e.g. adding handling for on-farm processing).

## 5. Specific Confirmations

Please confirm the following:

Yes/No

I understand the Biodynamic Standards are revised from time to time and I am responsible for being aware of the changes. Demeter will publish revisions on our website and will provide a summary of the revisions. Biodynamic Standards can be found on the Demeter home page ([www.demeter-usa.org](http://www.demeter-usa.org)).

Comments:

## 6. Contracted Services

Do you have contracted processing, or a co-processor perform some or all aspects of work?

If yes, Check here to confirm you have communicated with your co-processor the Biodynamic Standard requirements they must adhere to in performing these contracted services.

And/Or I am submitting the most recent copy of the contract covering this contracted work. Please ensure the contact includes acknowledgement of your operation being certified Biodynamic.

Comments:

## 7. Demeter USA Directory and Biodynamic Federation Demeter International (BFDI) Directory

Please review your current Demeter USA certificate. This listing of products crops is uploaded to the BFDI Product Database quarterly and can be accessed by those with a user account – Demeter certifiers and licensees can have a user account but so can retailers, wholesalers, and consumers. If you would like to have your products listed in more detail to assist people finding them, please provide us with those requested updates in the comment box below.

The Demeter Terms of Agreement indicate that we can publicize your certification data, like name, address, contact information, and products certified. This certification data will be included on our US Biodynamic Food Directory - [Biodynamic Farm and Product Directory](#) – and uploaded to the

international BFDI Product Database - <https://bfdi.demeter.net/> - unless you opt out. You can let us know if you want to be listed only in the US Directory or if you wish to have your contact details limited in the comments box below.

Check here to opt out

Comments:

## 8. Continuation of Certification Agreement

By signing this form, you are stating that:

- 1) You have read the above information and attest that it is true to the best of your knowledge.
- 2) You affirm that you have read, fully understand, and agree to be bound by the standards, procedures, fees, policies, assessments, obligations, requirements, and Terms of Agreement as stated in the Demeter Standards, Demeter Association Policy Manuals, and Demeter Association Terms of Agreement.
- 3) You will continue to operate in accordance with applicable standards and the policies of Demeter Association, Inc.

**Signature:**

**Date:**

Name:

Typed signatures are accepted when sent from the Main Contact's email address.

## 12. Submit your renewal

Submit all forms requested in a single email to [traders@demeter-usa.org](mailto:traders@demeter-usa.org) or mail documentation to:

**Demeter Association, Inc. 317 Church Street, Phoenixville, PA 19460**

Once your application is received by the Demeter Office you will receive an invoice for online payment options or you can mail a check. Once payment is received an updated Certificate will be provided, contact the office if the need is urgent.

Please contact the Demeter office if you have any questions on what is required to complete your renewal or surrender your certification, or if you need a copy of your current documents.

Comments:

### **Late Application Fees- Renewal Documentation IS DUE BY APRIL 15<sup>th</sup>, 2026.**

- For renewal applications postmarked or received from April 16th- April 30th, a late fee of \$50 will be assessed.
- For renewal applications postmarked or received from May 1st – May 15th a late fee of \$150 will be assessed.
- For renewal applications postmarked or received on May 16th or later, a late fee of \$200 will be assessed.
- If payment options are needed or special circumstances arise, communication must be received before any late fees or interest are applied to outstanding balances. Late fees or interest applied will not be removed moving forward.