

Organic System Plan Questionnaire (OSP)

Please fill out this questionnaire if you are requesting organic farm/crop certification. Use additional sheets if necessary. Sign or type your name to this form. Please return this application as an email attachment. Send by mail all supporting documents (maps, field history forms, soil, tissue or water tests, rented or recently purchased land histories, etc.) outlined in section 10 of Organic System Plan.

SECTION 1: General Information			
Farm Name	Owner Contact	Date	
Mailing Address:			
Address (physical)		For Office Use Only	
		Received	
		Reviewed	Initials
		Fee rec'd	New or Renewal
Phone	Web site		
FAX	E-mail		
Legal Status: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Trust or non-profit <input type="checkbox"/> Corporation <input type="checkbox"/> Legal Partnership (federal form 1065) <input type="checkbox"/> Other-specify			
Year first certified	List previous organic certification by other agencies	List current organic certification by other agencies	Year last completed Organic System Plan Questionnaire was submitted
Have you ever been denied certification? <input type="checkbox"/> yes <input type="checkbox"/> no		If yes, describe the circumstances:	
Have you ever been suspended or had certification revoked? <input type="checkbox"/> yes <input type="checkbox"/> no		If yes, describe the circumstances:	
Do you have any outstanding non-compliances from a previous organic certifying agency? <input type="checkbox"/> yes <input type="checkbox"/> no		If yes, describe the circumstances:	
Do you understand the current organic standards? <input type="checkbox"/> yes <input type="checkbox"/> no		Do you have a copy of current NOP standards? <input type="checkbox"/> yes <input type="checkbox"/> no Available at www.ams.usda.gov/NOP	
What type of certification are you applying for?			
<input type="checkbox"/> Demeter Biodynamic®			
<input type="checkbox"/> EU organic assessment <input type="checkbox"/> Bio Suisse assessment <input type="checkbox"/> Canada Export Equivalency <input type="checkbox"/> JAS (Japan) Export			
Note that separate applications are required for assessments beyond USDA organic. Please contact the office.			
Do you intend to certify any livestock (slaughter stock, dairy, or layers) this year? <input type="checkbox"/> yes <input type="checkbox"/> no			
Do you have any off-farm or on-farm processing done? (Cleaning, bagging, bottling etc.) <input type="checkbox"/> yes <input type="checkbox"/> no			
Note that you must have a completed OSP - Supplemental Livestock Application on file to certify livestock and an Organic Handling Plan (OHP) to certify processing. Please contact our offices for the applications.			

Give directions to your farm for the evaluator.

Provide a **complete, specific** list of all crops or products requested for certification.

Provide information, including # of acres and field IDs for new acreage to be added to certification (renewals only):

List all non-compliances from last year's certification. State how the non-compliances have been addressed. Not applicable

Inspector 1:

Evaluator 1:

SECTION 2: System Plan Information **NOP Rule 205.201(a) and 205.202(a) and (b)**

*Please complete the table below and attach updated field history sheets that show all fields, [organic (O), in transition (T) or Biodynamic (B)], field numbers, acres, crops planted, projected yields and inputs applied. The acreages listed in this table must equal field histories and maps. Pastures are considered a crop and must be listed on each form. **NEW APPLICANTS: 36 months of field crop and input history is required for all fields – A three-year history must be submitted.***

CROPS REQUESTED FOR CERTIFICATION	FIELD NUMBERS	TOTAL ACRES PER CROP	PROJECTED YIELDS (VOLUME)

Have you managed all fields for 3 or more years? yes no If no, you must submit signed statements from the previous manager stating the use and all inputs applied for the previous three years on all newly rented or purchased fields.

Are all fields requested for certification located at the main farm address listed in section 1? yes no

Complete this information for main farm address and each parcel that is in a separate location from the main farm address.

FIELD NOS.	PARCEL ADDRESS/ LEGAL DESCRIPTION	NUMBER OF ACRES ORGANIC/ TRANSITIONAL/CONVENTIONAL			RENTED (R)/ OWNED (O)
		O	T	C	
	main farm address listed above				

Inspector 2:

Evaluator 2:

SECTION 3: Seeds and Seed Treatments

NOP Rule 205.204

NOP Rule requires the use of organically grown seeds, unless the variety is not commercially available. If using non-organic seeds, you must have records of your attempts to source organic seed. Organic seeds must be used for the production of edible organic sprouts. Synthetic seed treatments are prohibited unless included on the National List. Genetically engineered/modified (GMO) seeds and inoculants are prohibited in organic production. NOP Rule uses the phrase "excluded methods" to refer to GMO products. Please save all seed and inoculant labels, and documentation of commercial unavailability of organic seeds to show the inspector.

List all seeds used or planned for use in the current season, including seeds planted previously on proposed organic fields. Check the appropriate boxes and provide other information as needed. **IF APPLICABLE, COMPLETE SEED SEARCH DOCUMENT.**

No seeds used All seeds are organic Some untreated seed used No GMO seeds purchased/planted

SEED/VARIETY/BRAND	ORGANIC (✓)	UNTREATED (✓)	TREATED (✓)	GMO (✓)	TYPE/BRAND OF TREATMENT FUNGICIDE INOCULANT	WHAT ATTEMPTS DID YOU MAKE TO USE ORGANIC/UNTREATED SEED? COMPLETE SEED SEARCH.

Inspector 3:

Evaluator 3:

SECTION 4: Source of Seedlings and Planting Stock

NOP Rule 205.204

Annual seedlings must be produced according to organic standards. Non-organic perennial plants (planting stock) must be managed organically for at least one year prior to harvest of crop or sale of the plant as certified organic planting stock. Organic planting stock must be used if commercially available. Contact the certifying agent if you need a temporary variance to use non-organic annual seedlings because of an emergency.

4A. DO YOU PURCHASE ORGANIC SEEDLINGS? yes no None purchased

Who is the supplier?

If certified, by which agent?

Do you purchase non-organic seedlings? yes no If yes, state why and describe your attempts to purchase organic seedlings.

Inspector 4A:

Inspector 4A:

4B. IF YOU GROW ORGANIC SEEDLINGS ON-FARM: None grown

What type and size is your greenhouse?

Do you raise potted plants or plant crops directly in the ground in the greenhouse?

If treated wood is used in any part of your greenhouse, where is it used?

List all soil mix ingredients, fertility products, foliar sprays, pest and disease inputs used or planned for use in your organic greenhouse operation. Attach labels or have labels available for inspection.

PRODUCT	BRAND NAME OR SOURCE	STATUS: APPROVED (A) RESTRICTED (R) PROHIBITED (P)	IF RESTRICTED, DESCRIBE COMPLIANCE WITH NOP RULE ANNOTATION	CHECK IF GMO (✓)
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

What equipment do you use in your watering system?

How do you prevent seedling diseases and/or insect problems?

Inspector 4B:

Evaluator 4B:

4C. IF YOU GROW BOTH ORGANIC AND NON-ORGANIC PLANTS IN YOUR GREENHOUSE: Not Applicable

What organic and non-organic crops are grown? List varieties if the same organic and non-organic crops are grown (parallel production).

How do you separate and identify organic and non-organic growing areas?

How do you label organic and non-organic seedlings/plants?

List all soil mix ingredients, fertility products, foliar sprays, pest and disease inputs used or planned for use in your non-organic greenhouse operation. Attach labels or have labels available for inspection

PRODUCT	BRAND NAME OR SOURCE	STATUS: APPROVED (A), RESTRICTED (R), PROHIBITED (P)	IF RESTRICTED, DESCRIBE COMPLIANCE WITH NOP RULE ANNOTATION	CHECK IF GMO
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Inspector 4C:

Evaluator 4C:

NOP Rule requires active management to build soil fertility, manage plant nutrients, protect natural resources, and prevent soil erosion. A diversified crop rotation is required. All fertility inputs must be approved. A "restricted" input refers to an approved material on the National List which has specific annotations for its use (see NOP Rule 205.601(j)(1-8), (k) and 205.602(g) and (h). If you use a "restricted" material, you must provide evidence of how you comply with the material's annotation. Under NOP Rule 205.201(a)(3), the operator must monitor practices and procedures, including fertility management, to verify that the organic plan is effectively implemented.

Plant and animals materials (manure, compost, and uncomposted plant materials) must be managed so that they do not contribute to contamination of crops, soil and water by plant nutrients, pathogenic organisms, heavy metals, or residues of prohibited substances.

5A. GENERAL INFORMATION

What are your soil types?

What are your soil/nutrient deficiencies? No deficiencies

How do you monitor the effectiveness of your fertility management program? soil testing microbiological testing
 tissue testing observation of soil observation of crop health comparison of crop yields crop quality testing
 other (specify)

How often do you conduct fertility monitoring?

Rate the effectiveness of your fertility management program: excellent satisfactory needs improvement

What changes to you anticipate?

What are the major components of your soil and crop fertility plan?

- crop rotation green manure plowdown/cover crops interplanting incorporation of crop residues subsoiling
- summer fallow compost on-farm manure off-farm manure soil amendments side dressing
- foliar fertilizers biodynamic preparations soil inoculants other (specify)

List all fertility inputs planned for use in the current season on proposed organic and transitional fields. All inputs should be listed on your Field History Sheet. Not applicable

PRODUCT	BRAND NAME OR SOURCE	STATUS: APPROVED (A) RESTRICTED (R), PROHIBITED (P)	NUMBER OF APPLICATIONS PER YEAR	REASON FOR USE

If you use or plan to use restricted (R) fertility inputs, how do you comply with the "annotation"? Not applicable

If you use fertilizers with high salt content (sodium nitrate, potassium sulfate, etc.), how do you prevent salt buildup?
 Not applicable

Do you burn crop residues? yes no If yes, please describe what materials are burned and why.

Do you apply sewage sludge to fields? yes no If yes, list fields where applied.

Inspector 5A:

Evaluator 5A:

5B. MANURE USE. NOP RULE 205.203(c)(1) *requires that raw manure must be fully composted to NOP regulations unless applied to fields for crops not for human consumption or incorporated into the soil 120 days prior to harvest for those crops whose edible portions have direct contact with the soil, or 90 days prior to harvest for all other crops.*

What forms of manure do you use? none liquid semi-solid piled fully composted pelleted
 other (specify)

What type of crops do you grow (check all that apply)?

- crops not used for human consumption
- crops for human consumption whose edible portion has direct contact with the soil
- crops for human consumption whose edible portion does not have direct contact with the soil

If you grow crops for human consumption and use raw manure, complete the following table. If composting manure, please fill out section C below.

Crops	Field Numbers	Date Manure is Applied	Expected Date of Harvest
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What is the source of the manure you use? on farm off farm

List all sources of off-farm manure:

List all manure ingredients/additives:

If you use off-farm sources of manure, what are the potential contaminants (pit additives, feed additives, heavy metals, etc.) from these sources? *Attach residue analysis/additive specifications of off-farm manure if available.*

Inspector 5B:

Evaluator 5B:

5C. COMPOST USE. NOP RULE 205.203(c)(2) *requires the composting process must include establishment of a C:N ratio of between 25:1 and 40:1 and maintenance of temperatures between 131°F and 170°F for a specific number of days, depending on the method of composting. Keep a compost record to verify compliance.*

List all compost ingredients/additives.

What compost method do you use? in-vessel static aerated pile windrows other (specify)

What is your C:N ratio?

What temperatures were recorded?

How long were these temperatures maintained?

If compost is windrowed, how many times were materials turned?

Inspector 5C:

Evaluator 5C:

5D. NATURAL RESOURCES. NOP Rule 205.200 AND 205.203(a) *requires that production practices must maintain or improve the natural resources of the operation, including soil and water quality. Practices must minimize erosion. Depending on certifying agent policy, water tests may be required for nitrate and coliform bacteria if water is used for washing/processing organic products or for organic livestock. Irrigation water should not contaminate organic crops with prohibited materials. Methods to conserve water usage should be part of the irrigation plan.*

What conservation practices are used? terraces contour farming strip cropping under sowing/interplanting

winter cover crops conservation tillage permanent waterways windbreaks firebreaks tree lines

retention ponds riparian management maintain wildlife habitat other (specify)

What soil erosion problems do you experience (why and on which fields)?

Describe your efforts to minimize soil erosion problems listed above.

Inspector 5D:

Evaluator 5D:

5E. WATER USE: none irrigation livestock foliar sprays washing crops greenhouse
 other (specify)

Source of water: on-site well(s) river/creek/pond spring municipal/county irrigation district
 other (specify)

Name of municipal/irrigation district.

Attach current water tests for coliform bacteria documenting water is potable.

5F. TYPE OF IRRIGATION SYSTEM: none drip flood center pivot other (specify)

What input products are applied through the irrigation system? none

What products do you use to clean irrigation lines/nozzles? none

Is the system shared with other operators? Yes No *If yes, what products do they use?*

Is the system flushed and documented between conventional and organic use? Yes No

5G. WHAT PRACTICES ARE USED TO PROTECT WATER QUALITY?

fencing livestock from waterways scheduled use of water to conserve its use tensiometer/monitoring

laser leveling/land forming drip irrigation micro-spray other (specify)

List known contaminants in water supplies in your area. *Attach residue analysis and/or salinity test results if available.*

What water contamination problems do you experience (why and where)?

Describe your efforts to minimize water contamination problems listed above.

Describe how you monitor the effectiveness of your water quality program?

Inspector 5E, 5F, 5G:

Evaluator 5E, 5F, 5G:

SECTION 6: Crop Management

NOP Rule 205.205, 205.206

NOP Rule requires a crop rotation plan that maximizes soil organic matter content, prevents weed, pest, and disease problems, and manages deficient or excess plant nutrients. Your crop rotation may include sod, cover crops, green manure crops, and catch crops. Approved synthetic materials on the National List 205.601 may only be used when management practices are insufficient to prevent or control problems. All weed, pest and disease inputs must be approved. A "restricted" input has specific annotations for its use. If you use a "restricted" material, you must provide evidence of how you address the materials' annotation.

6A. CROP ROTATION PLANS (use one line for each rotation used):

CROP ROTATION PLAN	FIELD NOS. WHERE PLAN IS FOLLOWED	ANTICIPATED CHANGES

6B. WEED MANAGEMENT PLAN: No weed problems

What are your problem weeds?

What weed control methods do you use?

- crop rotation field preparation prevention of weed seed set soil sterilization mechanical cultivation
- use of hand tools hand weeding mowing livestock grazing flame weeding steam weeding
- electrical smother crops black fallow non-synthetic mulch synthetic mulch corn gluten
- soap-based herbicides other (specify)

Do you keep a record of how often you utilize these weed control methods, i.e., dates and fields when you cultivate or flame weed a specific field? yes no *All inputs used or intended for use during the current year and used in the previous three years must be listed on your Field History Sheet.*

If you use plastic or other synthetic mulches, is the mulch removed at the end of the growing or harvest season? N/A yes no *If no, why not?*

If you use corn gluten, is the corn genetically modified? yes no *If no, what verification do you have?*

If you use newspaper or other recycled paper for mulch, do you use paper with glossy or colored inks? yes no

Rate the effectiveness of your weed management program: excellent satisfactory needs improvement

What changes do you anticipate?

How do you monitor the effectiveness of your weed management program? weed counts observation of weeds

- observation of crop health comparison of crop yields records kept of observations/counts
- other (specify)

How often do you monitor?

Inspector 6A, 6B:

Evaluator 6A, 6B:

6C. PEST MANAGEMENT PLAN:

No pest problems

What are your problem pests?

- insects (list)
 rodents gophers birds other animals:

Do you work with a pest control advisor? yes no If yes, give name and contact information.

What strategies do you use to control pest damage to crops?

None

- crop rotation selection of plant species/varieties development of habitat for natural enemies timing of planting
 companion planting frog ponds bat houses bird houses hand picking monitoring
 trap crops physical barriers physical removal traps lures IPM insect repellents
 animal repellents release of predators/parasites of pest species use of approved products
 use of restricted products limited use of prohibited products other (specify)

Do you keep a record of how often you utilize these pest control methods, i.e., dates when you cultivate or flame weed a specific field? yes no

List all pest control products used or planned for use in the current season on organic and transitional fields.

Not applicable

PEST PROBLEM	CONTROL PRODUCT	STATUS: APPROVED (A) RESTRICTED (R) PROHIBITED (P)	IF RESTRICTED, DESCRIBE COMPLIANCE WITH NOP RULE ANNOTATION	CHECK IF GMO (✓)

Rate the effectiveness of your pest management program: excellent satisfactory needs improvement

What changes do you anticipate?

How do you monitor the effectiveness of your pest management program? insect monitoring with traps

- observation of crop health comparison of crop yields crop quality testing monitoring records kept
 other (specify)

How often do you monitor?

Inspector 6C:

Evaluator 6C:

6D. DISEASE MANAGEMENT PLAN:

No disease problems

What are your problem crop diseases?

What disease prevention strategies do you use?

None

- crop rotation field sanitation selection of plant species/varieties timing of planting/cultivating
- plant spacing vector management soil balancing solarization companion planting compost/tea use
- use of approved materials use of restricted materials use of prohibited materials
- other (specify)

List all disease management inputs used or planned for use on your organic and transitional fields/crops: Not applicable

DISEASE PROBLEM	CONTROL PRODUCT	STATUS: APPROVED (A) RESTRICTED (R) PROHIBITED (P)	IF RESTRICTED, DESCRIBE COMPLIANCE WITH NOP RULE ANNOTATION	CHECK IF GMO (✓)

Rate the effectiveness of your disease management program: excellent satisfactory needs improvement

What changes do you anticipate?

How do you monitor the effectiveness of your disease management program? soil testing microbiological testing
 tissue testing observation of soil observation of crop health comparison of crop yields crop quality testing
 monitoring records kept other (specify)

Attach copies of any test results.

How often do you take these tests?

Inspector 6D:

Evaluator 6D:

SECTION 7: Maintenance of Organic Integrity **NOP RULE 205.201(a)(5) and 205.202(c)**

7A. ADJOINING LAND USE: *NOP RULE requires that organic production areas have distinct boundaries and buffer zones to prevent the unintended application of a prohibited substance or contact with a prohibited substance that is applied to adjoining land not under organic management. Adjoining land includes crop land, pastures, residential property, fallow land, etc. Buffer areas may change annually, depending on contamination potential from adjoining land uses. The width of the minimum buffer is dependent on certifying agent policy. The NOP Rule requires that the buffer must be sufficient in size or other features (windbreaks, diversion ditches) to prevent the unintended contact by prohibited substances applied to adjacent land areas. Crops within the required buffer must be left unharvested or harvested, stored and disposed of as non-certifiable crop, with records kept of crop disposition. Indicate buffer zones*

and show all adjoining land uses on your field maps.

List specific buffer areas you maintain: (*Show all adjoining land uses on your field maps.*) Not applicable

LOCATION/FIELD NUMBERS	TYPE OF BUFFER (CROP LAND, TREELINE, HEDGEROW, WILDLIFE PLANTING, GRASS STRIP)	WIDTH OF BUFFER	ADJOINING LAND USE	IF CROP IS HARVESTED FROM BUFFER, DESCRIBE USE (SALE, NON-ORGANIC LIVESTOCK FEED, SEED, ETC.)

If crops are harvested from the buffer zones with equipment used for harvesting organic crops, what safeguards do you use to protect organic crops from contact with buffer crops?

What additional safeguards do you use to prevent accidental contamination? None

Written notification to: highway departments electric companies aerial spray companies/airports
 residential neighbors drainage commissions farm service office other (specify)

Have you posted signs along roadsides that adjoin organic fields? yes no

Do any fields or portions of fields flood frequently (more than once every ten years)? yes no

If yes, list field numbers.

How do you monitor for crop contamination?

How often do you conduct crop contamination monitoring?

Inspector 7A:

Evaluator 7A:

7B. SPLIT AND PARALLEL PRODUCTION: NOP Rule 205.201(a)(5) requires management practices and physical barriers to prevent commingling or organic and non-organic products and to prevent contact of organic operations and products with prohibited substances.

Which categories of crops are grown (check all that apply)? organic transitional conventional

If you farm conventionally, do you plan to fully convert to 100% organic production? yes no

What is your plan and time frame for conversion to organic production?

Do you grow the same crops organically, in transition, and/or conventionally (parallel production)? yes no

If yes, list specific crop varieties in the following table for both organic and transitional/conventional crops.

If you grow any conventional or transitional crops, please fill out the following table. Not applicable

Phone (541) 929-7148

Fax (541) 929-4387

Email: info@demeter-usa.org

SPECIFIC CROPS/VARIETIES	FIELD NUMBERS	TOTAL ACREAGE	TRANSITIONAL (T) OR CONVENTIONAL (C)	ORGANIC CROP VARIETY	CHECK IF GMO (✓)	PLANNED USE OF CROP (SALE, SEED, NON-ORGANIC LIVESTOCK FEED, ETC.)

Prohibited soil amendments used:			
PRODUCT NAME	WHO APPLIES? SELF (S) CUSTOM (C)	FIELD NOS. WHERE APPLIED	WHERE STORED? (ON-FARM OR OFF-FARM; WHERE ON FARM?)

Prohibited herbicides/pesticides used:			
PRODUCT NAME	WHO APPLIES? SELF (S) CUSTOM (C)	FIELD NOS. WHERE APPLIED	WHERE STORED? (ON-FARM OR OFF-FARM; WHERE ON FARM?)

Inspector 7B:

Evaluator 7B:

7C. EQUIPMENT: *To prevent commingling and contamination, all equipment used in organic crop production must be free of non-organic crops and prohibited materials. Equipment used for both organic and non-organic farming must be cleaned and flushed prior to use on organic fields or crops. Keep records of equipment clean and flush activities.*

List all equipment used for planting, spraying and harvesting. Not applicable

EQUIPMENT NAME	OWNED (O), RENTED (R), CUSTOM(C)	CHECK (✓) IF USED ON BOTH ORGANIC & CONVENTIONAL	HOW IS EQUIPMENT CLEANED BEFORE USE ON ORGANIC FIELDS?

Is your equipment maintained so that fuel, oil and hydraulic fluid do not leak? yes no Not applicable

If you use a sprayer:

What type? Did you purchase it new or used?

Other equipment: Could any equipment you use have been contaminated by previous uses? yes no

If yes, describe:

Inspector 7C:

Evaluator 7C:

D. HARVEST: NOP RULE 205.272(b)(1) and (2) requires that containers, bins, and packaging materials must not contain synthetic fungicides, preservatives or fumigants. All reusable containers must be thoroughly cleaned and pose no risk of contamination prior to use.

How are your organic crops harvested? mechanical by hand Are any crops custom harvested? Yes no If yes, provide name and address of custom harvester.

What steps are taken to protect organic crops from commingling and contamination during harvest?

What containers are used for harvesting? gravity wagons/boxes truck boxes cardboard/waxed boxes
 wooden totes plastic containers other

Are containers new or used? If used, what did they contain prior to organic use?

Are the containers used for organic crops only? yes no

What potential contamination or commingling problems do you have with harvest of organic crops? None

7E. POST-HARVEST HANDLING:

Not applicable

NOP Rule 205.201(a)(5) requires that post-harvest handling procedures do not contaminate organic products with non-organic crops or prohibited materials. For on-farm processing, you may need to complete an Organic Processing/Handling Plan Questionnaire.

Describe your post-harvest handling procedures and equipment:

Is the processing area and equipment used for both organic and non-organic products? yes no If yes, describe steps taken to prevent commingling and contamination.

Does packaging present any contamination problems for your organic products? yes no If yes, what are they?

Check types of packaging material used: bulk paper cardboard wood glass metal foil plastic
 waxed paper aseptic natural fiber synthetic fiber other (specify)

In what form are finished products shipped? dry bulk liquid bulk tote bags tote boxes paper bags
 foil bags metal drums mesh bags cardboard drums cardboard cases plastic crates
 other (specify)

Inspector 7D, 7E:

Evaluator 7D, 7E:

7F. CROP STORAGE: Operators must keep organic and non-organic crops in separate storage areas and prevent commingling and contamination. Storage records must be maintained.

Describe your storage locations.

No organic crop storage

STORAGE ID#	TYPE OF CROPS STORED	TYPE OF STORAGE	CAPACITY	ORGANIC (O), TRANSITIONAL (T), BUFFER (B), CONVENTIONAL (C)

Do you use the same storage areas for organic, transitional, buffer, and/or conventional crops? yes no

If yes, how do you segregate organic crops from non-organic crops?

How do you clean storage units prior to storage of organic crops?

How do you prevent/control insect pests in crop storage areas? No insect problems

How do you control rodents in crop storage areas? No rodent problems

What stored crop inputs have you used in the last three years? None

- synthetic fumigants rodenticides sprouting inhibitors ripeners growth regulators preservatives oils
 coloring agents waxes other (specify)

Are any stored crop inputs used or planned for use on organic crops? yes no if yes, specify input and attach labels.

If yes, list all inputs (attach labels):

Inspector 7F:

Evaluator 7F:

7G. TRANSPORTATION: Not applicable

Who is responsible for arranging transportation of organic products:

- self buyer other

Describe how organic products are transported.

What potential contamination or commingling problems do you have with the transport of organic crops? None

What steps are taken to protect the integrity of organic products during transport?

- dedicated organic only inspecting transport units prior to loading cleaning transport units prior to loading
 use of Clean Truck Affidavits letter/contract with transport company stating organic requirements
 other (specify)

Inspector 7G:

Evaluator 7G:

SECTION 8: Record Keeping System

NOP Rule 205.103

NOP Rule requires that records disclose all activities and transactions of the operation, be maintained for 5 years, and demonstrate compliance with the NOP Rule. Organic products must be tracked back to the field/location where they were produced/harvested. All records must be accessible to the inspector.

Which of the following records do you keep for organic production?

- field maps
- field activity log(s)
- field history sheets (previous three years)
- documentation of previous land use for rented and/or newly purchased land.
- input records for soil amendments, seeds, manure, foliar sprays and pest control products (keep all labels)
- documentation of attempts to source organic seeds and/or planting stock
- documentation of organic seedlings
- residue analyses of inputs (i.e., manure sourced off-farm)
- compost records
- monitoring records (soil tests, tissue tests, water tests, quality tests, observational)
- equipment cleaning records
- harvest records that show field numbers and harvest amounts
- labor records
- storage records that show storage location, storage identification, field numbers, and amounts stored
- clean transport records
- sales records (purchase order, contract, invoice, cash receipts, cash receipt journal, sales journal, etc.)
- shipping records (scale ticket, dump station report, bills of lading)
- Transaction Certificates
- audit control summary
- complaint log
- other (specify)

How long do you keep your records? Please have these records available for the inspector.

Which of the following records do you keep for conventional production? Not applicable

- | | |
|---|---|
| <input type="checkbox"/> field maps | <input type="checkbox"/> labor records |
| <input type="checkbox"/> field history sheets | <input type="checkbox"/> storage records |
| <input type="checkbox"/> input records | <input type="checkbox"/> sales records |
| <input type="checkbox"/> harvest records | <input type="checkbox"/> shipping records |
| <input type="checkbox"/> other (specify) | |

TYPE OF MARKETING:

- farmers market direct to retail CSA/subscription service wholesale on-farm retail
- bulk commodities to processor contract to buyer other (specify)

Do you use or plan to use the USDA organic seal on product yes no

labels? *Attach copies of all organic product labels*

Inspector 8:

Evaluator 8:

SECTION 9: Affirmation

I affirm that all statements made in this application are true and correct. No prohibited products have been applied to any of my organically managed fields during the three-year period prior to projected harvest. I understand that the operation may be subject to unannounced inspection and/or sampling for residues at any time as deemed appropriate to ensure compliance with the NOP Rule. I understand that acceptance of this questionnaire in no way implies granting of certification by the certifying agent. I agree to follow the NOP Rule.

Signature of Operator

Date

Signature of Operator

Date

I have attached the following documents:

- Maps of all parcels/fields (showing adjoining land use and field identification)
- Field history sheets
- Documentation for fields owned or rented for less than three years
- Water test, if applicable
- Soil and/or plant tissue tests
- Residue analyses, if applicable
- Input products labels, if applicable
- Organic product labels for your products, if applicable
- I have made copies of this questionnaire and other supporting documents for my own records.

Submit completed electronic forms by email to info@demeter-usa.org. Hand written applications may be mailed to the address below. Mail payment, Terms of Agreements and supporting documents, including labels and maps to:

PO Box 1390
Philomath, OR 97370
541-929-7148 phone
541-929-4387 fax
www.demeter-usa.org

Thank you!